

WESTHAMPTON BEACH PERFORMING ARTS CENTER
NON-PERFORMANCE RENTAL INFORMATION
JANUARY 2019

WHBPAC is a great place for your private event! Whether it's a birthday party, wedding reception, holiday celebration, business meeting, or even a private dinner, WHBPAC is an elegant and affordable option for an event in downtown Westhampton Beach. Come explore with us – if you can dream it, we can likely find a way to make it happen and make it truly memorable.

All rentals are contracted through multi-hour blocks, which must include all set-up and tear-down time. Please confer with WHBPAC staff to ensure that you have adequate time included in your event planning to sufficiently accommodate set-up and tear-down.

76 MAIN STREET BUILDING

Mainstage Rentals (for performance rentals, please see our standard rental rates)

Mainstage rentals include use of all theatre building public spaces, including stage, lobbies, and bar, and may include use of one or more dressing rooms as required by event, as well as one WHBPAC staff person onsite during the event, and simple event space cleaning. Technical personnel, equipment, and above-average cleaning needs are all available as listed on the rate sheet at the end of this document.

9:00am – 12:00pm (noon)

Additional hours may be added prior to 9:00am on a pro-rata basis

\$1,000

1:00pm – 5:00pm

\$1,000

6:00pm – 10:00pm

Up to two additional hours may be added after 10:00pm on a pro-rata basis plus 20%

\$1,500

Lobby Rentals

Lobby rentals include use of the WHBPAC lounge and bar spaces, as well as the backstage production office as a staging area for catering and bar needs, as well as one WHBPAC staff person onsite during the event, and simple event space cleaning. Technical personnel, equipment, and above-average cleaning needs are all available as listed on the rate sheet at the end of this document.

9:00am – 12:00pm (noon)

Additional hours may be added prior to 9:00am on a pro-rata basis

\$300

1:00pm – 5:00pm

\$300

6:00pm – 10:00pm

Up to two additional hours may be added after 10:00pm on a pro-rata basis plus 20%

\$500

AUER STUDIO

Our Auer Studio is a perfect location for birthday parties and many other events that do not require a theatrical environment and whose occupancy requirement is 30 persons or fewer. Auer Studio rentals include the full space plus up to six 8' folding tables, 30 folding chairs, simple event space cleaning, and one WHBPAC staff person. Technical personnel, equipment, and above-average cleaning needs are all available as listed on the rate sheet below.

9:00am – 12:00pm (noon)

Additional hours may be added prior to 9:00am on a pro-rata basis

\$300

1:00pm – 5:00pm

\$300

6:00pm – 10:00pm

One additional hour may be added after 10:00pm on a pro-rata basis plus 20%

\$500

INDIVIDUAL/ADDITIONAL ITEM RATE SHEET

Technical staff	\$35 per hour; three-hour minimum
Additional cleaning	\$100 flat rate
WHBPAC ushers	to be determined during advance
Front of House staff	\$35 per hour; three-hour minimum
Bar staff	to be determined during advance
Steinway Grand Piano	\$450
Follow Spots	\$ 50 each
Piano Tuning	at cost + 10%
Stage Supplies	at cost + 10%
Poster Printing	\$ 35 up to 24"x36", unframed
Marquee usage	\$200 for one change as available, if included with rental \$350 for one change at specific time, if included with rental \$500 for one change, if separate from rental

Renter/Promoter is responsible for all event costs separate from above, without participation by WHBPAC. These may include liability insurance coverage; ASCAP/BMI/SESAC music licensing fees; talent payments; programs or other non-stock materials.